

Subsidy Program to provide financial aid in the fight against the spread of the emerald ash borer



Terms and Conditions of the Subsidy Program

Treatment

The Town is responsible for performing the work.

Felling

The applicant is responsible for performing the work:

- The applicant must complete this application form in order to obtain a tree cutting certificate from the Town's Public Works Department (*issued free of charge*).
- The original invoice must include the following: name and address of the applicant, a detailed work description for every ash tree to be felled, including the DBH (diameter at breast height).
- The applicant must pay the costs involved and subsequently request reimbursement from the Town.

**Maximum
\$500
per ash
tree**

Replacement of a felled ash tree

- Every ash tree felled on private property must be replaced with a tree that is at least 3.5 cm (35 mm) in diameter measured at 1.3 metre from ground level, of a species other than a prohibited species.
- The applicant is responsible for purchasing and planting the replacement tree which may be obtained :
 - from the Town – *please verify available programs*;
 - At his/her preferred nursery – *the selected species must have previously been approved by the Town in order for the purchasing and planting costs to qualify for the subsidy*

Payment of the subsidy

The payment of the subsidy which the applicant may be eligible to is at the sole discretion of the Town of Kirkland, subject to the availability of funds.

Payment of the subsidy will only take place once the Town is in receipt:

- of a proof of felling and of tree replacement, **where the subsidy application is for the felling of an ash tree**;
- of an invoice for treatment application, **where the subsidy application is for the treatment of an ash tree**.

For questions relating to the Subsidy Program:

Urban Forestry Division

Public Works Department
25 Claude-Jodoin Street, Kirkland (Québec) H9H 5E6

Telephone: 514 630-2727

Email : tpadmin@ville.kirkland.qc.ca

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Subsidy Application

IDENTIFICATION OF THE APPLICANT	
Full name:	
Address:	Postal Code:
Phone number:	Cell phone:
Email:	
LOCATION OF THE ASH TREE(S)	
<input type="checkbox"/>	Same address as the applicant
<input type="checkbox"/>	Different address:
Number of ash trees on the property : (Identify the approximate location of every ash tree on the <i>sketch</i> next page)	
DECLARATION OF THE APPLICANT	
<input type="checkbox"/>	I authorize the Town of Kirkland and its representatives or agents to enter my property for purposes of inspecting and/or treating the ash tree(s) that is/are the object of this subsidy application.
<input type="checkbox"/>	I wish to treat the ash tree(s) that is/are the object of this subsidy application and to this end, hereby authorize the Town of Kirkland and its representatives or agents to inject said tree(s) with Tree-Azin®. I understand that my subsidy application form must be submitted by August 1st if said treatment is to be applied this year, failing which it will be applied only next year.
<input type="checkbox"/>	<p>I wish to cut down the ash tree(s) that is/are the object of this subsidy application and to this end, hereby undertake to :</p> <ul style="list-style-type: none"> ✓ Complete this application form in order to obtain a tree cutting certificate of authorization from the Public Works Department ✓ Submit to the Town a preliminary cost estimate for cutting down the tree(s), before undertaking the work ✓ Pay for the costs involved and subsequently request reimbursement from the Town ✓ Replace every ash tree felled on my property with a tree that is at least 3.5 cm (35 mm) in diameter measured at 1.3 metre from ground level, of a species other than a prohibited species as listed below. <p>Prohibited species</p> <ul style="list-style-type: none"> • Ash Tree <i>Fraxinus spp</i> • Buckthorn <i>Rhamnus cathartica</i> • Catalpa <i>Catalpa spp</i> • Cedars <i>Thuja spp</i> • Common Lilac <i>Syringa vulgaris</i> • Hydrangea <i>Hydrangea</i> • Japanese Maple <i>Acer palmatum</i> • Manitoba Maple <i>Acer negundo</i> • Poplar <i>Populus spp</i> • Silver Maple <i>Acer saccharinum</i> • Weeping White Mulberry <i>Morus alba 'pendula'</i> • Willow <i>Salix spp</i> • Any small variety or shrub lower than seven (7) metres high at maturity
<input type="checkbox"/>	<p>I understand that payment of the subsidy which I may be eligible to is at the sole discretion of the Town of Kirkland, subject to the availability of funds. I further understand that payment of the subsidy will only take place once the Town is in receipt of :</p> <ul style="list-style-type: none"> • a proof of felling and of tree replacement, where my subsidy application is for the felling of an ash tree; • an invoice for treatment application, where my subsidy application is for the treatment of an ash tree.

Signature

Date

Once duly completed and signed, please submit the application form to the Public Works Department in either of the following ways:

- In person: Municipal Garage, 25 Claude-Jodoin Street, Kirkland Qc H9H 5E6
- By email: tpadmin@ville.kirkland.qc.ca
- By mail: 17200 Hymus Boulevard, Kirkland QC H9J 3Y8

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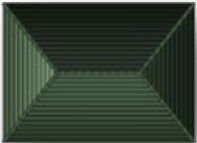
SKETCH

Identify the approximate location of every existing ash tree on the property as well as the outline of the property using the following legend:

Legend

-  Ash tree to fell
-  Ash tree to treat
-  Property line
-  Main building (aerial view)

Every tree that is the object of this application must be identified with a string placed around its trunk to facilitate on-site tracking

	Indicate the total number of ash trees on the property
<div style="display: flex; flex-direction: column; align-items: center;"> <div style="margin-bottom: 20px;">Back yard</div>  <div style="margin-top: 20px;">Frontage street</div> </div>	
Address	

SECTION RESERVED FOR THE TOWN OF KIRKLAND

TREE CUTTING REQUEST		TREE N°	DBH	REASON	TREE TO BE REPLACED	
					Yes	No
Accepted	Refused					

Employee's
Signature: _____

Date: _____